

Meeting Minutes

Team Kitsui



Date	9/3/16	Duration (hrs)	1hr 10 mins
Time	3:30pm - 4:40pm	Location	Cloud House

Agenda

- ❖ Question for Proposal

Action Items

Assigned

- | | |
|---------------------------------|----------|
| 1. Start Project proposal Draft | Everyone |
| a. add values under header | |
| 2. Questions for Email | Adam |
| 3. Email response of recap | Miguel |

Notes

- Methodology
 - Agile
- Product - CMS
 - Create interface for backend developers can test and deploy on AWS without setting up and running a server
 - Host on Git
 - Open source allowing further development and exposure of the CMS and for AWS services
 - Expect Some clients and perhaps AUT web paper to discover and dive into the open source tool for development or Website testing/Deployment
 - Existing micro service examples created by Cloud House include
 - Phone application "Picture Reel" uses only uses micro services of AWS called by LAMBDA to share pictures
 - Email Form "" Sends Alert email to Cloud house when someone fills out the form
 - Skills
 - AWS
 - Bash/Cmd
 - PHP
 - JAVA
 - Agile practices
 - LAMBDA
 - Training
 - Online
 - LinuxAcademy.com
 - AWS boot camp
 - Problem Domain
 - Resources and time from server and Web Developer is wasted setting

- up and running the server while the Developer is carrying out testing and Deploying a web/site/service.
 - Cannot use employee to develop in house since the opportunity cost is greater if the employee were to work on this project.
- Opportunities/Purpose
 - Humanitarian purpose to breakdown the barrier that implementing the Lambda ----// ADD pls cant remember the exact words
 - Increases value of services that Cloud House gives
 - Moves Clients to use AWS
- Goals
 - Minimum Viable Product
 - Simple CMS functionality
 - To be further discussed
 - Example
 - AWS stack
- Key Technologies
 - AWS
 - Robust web services which can facilitate both ends of the scale (Micro to Full services)
 - LAMBDA
 - AWS micro service that provides event calling web services
 - GIT
- Approach/Methodology
 - XP
 - Scrum/Agile
- Tools
 - JIRA
 - Harvest (Billable hours)
 - Monitors
 - Office space
- Costs
 - Supervisor \$140 p/h
 - Developer \$190 p/h
- Inhouse Schedule
 - Mondays
- Questions
 - James, Jordan, Scott
 - Costs?
 - Dress informal next meeting?
- Next meeting
 - Monday
 - With Jordan and James
 - Objectives
 - Get Technical Requirements
 - Get Milestones for gantt chart
 - ETC// ADD PLS

----- use
 ----- Done

-
- Points of contact
 - Leader Jordan
 - Head Australasia
 - **2nd CONTACT**
 - babying this project
 - 2hr a week
 - Scott
 - GM
 - Head
 - Meeting James
 - available a lot
 - 8 - 9 schedule
 - can call
 - **MAIN CONTACT**
 - Marketing
 - website
 - admin
 - social media
 - hire/fire
 - Project Contact
 - Otago
 - Bcom Economics
 - BA Film
 - Future tech worked
 - one room
 - Movies Guy
 - Comics guy
 - DC
 - Julius
 - Devops
 - technical supervisor
 - Acquired from bulletproof
 - management in AWS
 - Consulting for the biggest cloud services
 - Auckland and Wellington
 - Heaps of billing
 - Official for growing in oce
 - 13 people
 - Started with website they had and wanted to have no backend code
 - infrastructure as a series of calls
 - for websites
 - e.g. contact form
 - lamda → SMS server → Emails to Email
 - Product development
 - won't stay the same rn
 - client demands market demands
 - Now backend development
 - Easily code for websites

-
- without setting a server
 - Scope
 - Open source
 - Value
 - positive pr
 - moves to clients to AWS
 - Training?
 - LinuxAcademy.com
 - associates level
 - AWS
 - Limit our accounts
 - Financial for AWS funded with them perhaps
 - Opportunity cost cant bring in employees not cost efficient
 - made chat reel app → Photo
 - no servers
 - uses lambda
 - s3 link → imgurl like
 - Micro Services future → no servers
 - AWS boot camp
 - After learning take cert test
 - Resources
 - LinuxAcademy
 - Monitors
 - halfday
 - Do some white boarding
 - Casual
 - pizza
 - JIRA project management
 - might get logins
 - burn downs and sprints
 - SPRINT 0
 - Compare
 - requirements
 - Convo next
 - Scoped down
 - basic websites
 - seems very wide
 - need to see some key CMS
 - AWS
 - robust
 - many services
 - many high profile clients apple, netflix etc

 - Gap in Market
 - what benefits revenue
 - what scope
 - technical difficulties
 - what does it involved
 - key already made architecture

E.G. AWS stack

- Git repo
- use java to run AWS code
- Use lambda calls
- cant build websites

costs

- 190 p/h → 300 hrs
- projected revenue = 0?
- not in product line up
- to intice clients

Not - Wix, Square Space COding without a server

Methodoloy - Scrum

- jira supported
- Scope not clear
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Schedule

- Mondays
- work day

Opensource

- github

Being Task orientated

bash script skill needed

AWS

LAMDA

- Posed question for
 - Main milestones
 - technologies
 - LAMBDA → Skills
 - Repo git
 - JIRA timing tool
 - Billable hours Hours tool (Harvest)
 - CMD
 - how to load LAMBDA framework
 - MVP by semester 2 (Small groups)
- End
 - Release to Git
 - Working lambda CMS
 - Working out Lamda calls
 - market research of what the customer needs
 - Infrastructure
- (Humanitarian) Lower the walls and help people enter and access AWS //1hr in
- Increases the market share
- Competition present

We can Email them the Questions for the proposal

- **Contact info of contacts**

[james@cloudhouse.com?](mailto:james@cloudhouse.com) →

1:15 hrs Jordan came into the room

zero maintainance

server services → micro services

Email the client about time for meeting with james and Jordan for technical stack

- 10am likely

Attendees	Role
Waquar Hussain	Supervisor
Adam Campbell	Team Leader
John Cave	
Miguel Saavedra	
Christopher Treadgold	

Version

<v1.0> Document created - 05/03/16

<v1.1> Changed style of document - 06/03/16

Made by
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